

Fairfield Town

Utah County, Utah

Final Plat Application

Applicant Information:

- Name: _____
- Address: _____
- Phone: _____ Cell: _____
- Email: _____

Property Information:

- Subdivision Name: _____
- Address/Location: _____
- Parcel Number(s): _____
- Zoning District: _____
- Total Acreage: _____ Number of Lots: _____
- Phase Number (if applicable): _____
- Current Land Use: _____
- Project Value: _____
- Existing use of Parcel: _____
- Intended use of Parcel: _____
- # of dwelling units: _____

Property Owner Information (if different from Applicant):

- Name: _____
- Address: _____
- Phone: _____ Cell: _____
- Email: _____

Engineer/Surveyor Information:

- Name: _____
- Company: _____
- Address: _____
- Phone: _____ Cell: _____
- Email: _____

Final Plat Submittal Requirements: The following items must be submitted with this application:

1. **Final Plat Drawing** prepared by a licensed land surveyor, including:
 - Subdivision boundaries, lot dimensions, easements, and rights-of-way
 - North arrow, scale, and legend
 - Legal description
 - Public infrastructure locations (streets, utilities, etc.)

- Dedication language and notary certification
 - Names and addresses of surveyor, engineer, applicant, property owners, and adjacent property owners (within 300 feet)
2. **Updated Preliminary Title Report** (dated within 30 days of submission)
 3. **Utility Approval Letters** (Water, Sewer, Power, Gas, etc.)
 4. **Engineer's Cost Estimate** for any required public improvements
 5. **Final Drainage and Grading Plan**
 6. **Final Roadway and Utility Plans**
 7. **HOA Documents (if applicable)**
 8. **Application Fee Payment** (Refer to current Town Fee Schedule)
 9. **Electronic PDF Copy** of all submitted documents
 10. **Will Serve Letter** from Rocky Mountain Power
 11. **Assurance for Public Improvements** (see Section 4)
 12. **Proof of Transfer of Water Shares to the Town**
 13. **Evidence of compliance with Preliminary Plat approval conditions**

Public Improvements:

An Improvement Completion Assurance and Warranty Agreement is required before recording. Indicate the form of assurance you are submitting:

- Cash Bond
- Escrow Agreement
- Letter of Credit

Total Estimated Cost of Improvements (as approved by Town Engineer): \$_____

Amount of Security (110% of estimated cost): \$_____

CERTIFICATIONS

- I certify that the Final Plat is consistent with the approved Preliminary Plat and conditions of approval.
- I understand that failure to record the Final Plat within 60 days of notice by the Town Recorder will result in expiration of this application.
- I have reviewed and complied with all requirements of Fairfield Town Code Title 10.15.

Certification and Signature: I certify that the information provided in this application and all accompanying documents are true and correct to the best of my knowledge. I understand that any false information may result in the rejection of this application.

Signature of Applicant: _____ Date: _____

Signature of Property Owner (if applicable): _____ Date: _____

Official Use Only

Date: ____/____/____

- ☐ Application fees paid
- ☐ Fire Inspection completed: Date _____ By: _____
- ☐ Fire Inspection fee paid
- ☐ Fire Suppression: _____
- ☐ Zoning: _____
- ☐ Utah County Health Department Approval Number _____ (need a copy of certificate)
- ☐ Utah County Assessor Department: _____
- ☐ Conditional Use Permit: _____
- ☐ Road Dept
- ☐ Water Dept
- ☐ Sheriffs Dept. Notified
- ☐ Planning Commission: Approved: _____ Denied: _____ Date: _____
- Comments: _____

- ☐ Town Council: Approved: _____ Denied: _____ Date: _____
- Comments: _____

- ☐ **Total Fees:** _____ **Paid:** _____
- ☐ **Check #:** _____
- ☐ **License #:** _____

Title

Signature

Date